

RUSHWICK VILLAGE HALL BOOKING FORM

HIRING AGREEMENT FOR THE OCCASIONAL HIRING OF RUSHWICK VILLAGE HALL

Name of Hirer

Address

Telephone Number

Date of Hire

Time from to

Purpose of Hire

Number of Hours at £20.00 per hour

Please remember to include time for setting up and clearing up afterwards.

Please note that prior permission is required for the consumption of alcohol on the premises. Please indicate which of the following applies.

Is it proposed to sell alcohol on the premises? Yes/No

Is it proposed to provide alcohol on a give-away basis? Yes/No

Is it proposed to allow alcohol to be consumed on a bring-your-own basis? Yes/No

I confirm that I have read and agreed to abide by the Conditions of Hire, which are shown on the website.

Signed

Date

A returnable damage deposit of £50 or £100, depending on the size and nature of the event, is payable at the time of the booking. The Booking Secretary will inform you which is applicable.

Please return one copy of this agreement, signed and dated, together with the damage deposit and full hiring charge, to:-

Mr F Jolley, Booking Secretary, Rushwick Village Hall, 16 Orchard Close, Rushwick, Worcester, WR2 5TH. Tel 07988 749823.

Acceptance of the booking will not take place until the Hiring Agreement and full payment have been received by the Booking Secretary.

Useful Contact Information

Caretaker: Mr Roger Smith, 11 Newland Crescent, Rushwick, Worcester WR2 5SH
Tel 07974 955212

Chair: Kay Poole, tel 07918 687062

Any letters of complaint may be left in the hall register, where they will be collected by the caretaker and passed on to the Chair. For urgent matters, please contact the Chair directly.

RUSHWICK VILLAGE HALL

BRANSFORD ROAD, RUSHWICK, WORCESTER, WR2 5TA